

A service for you delivered by
the Coalition
of disabled people south devon

Our business is improving quality of life



support.services@cdpsd.org.uk
www.cdpsd.org.uk



Registered Charity 1108663
Company Limited by Guarantee 05144355
registered in England and Wales



Coalition Support Services

Payroll Services for You

Want to find out more?



01803 215871
Mobile 07922 772 640



or drop in for a coffee
10 am – 4 pm Monday to Friday
(except Bank Holidays)



CDPSD
1 Lymington Road
Torquay TQ1 4BW
right next to Shopmobility and the
Library
Patron: Paddy Masefield OBE

It's your choice

You choose as much or as little support as you want

- ask us to produce your payslips

We can produce your payslips giving you tax and national insurance information for each of your assistants

- ask us to help manage your money

Not only can we produce your payslips but we can manage payments such as employer's liability insurance, income tax, and National Insurance

- worried about anything?

You can talk through your worries with one of our team and we can also help with budgeting

- how do I pay?

You pay the invoice we send you each month which will include payments made on your behalf – we do the rest!

Charges from April 2010

Payslips for Personal Assistants (PA's)

One off set up fee	£10
If you employ	Charge per pay run
1 PA	£7.50
2 PA's	£12.00
3 PA's	£14.00
Over 4 PA's	Add £2 per assistant (e.g. 4 assistants 14+2 = £16)

HMRC processing, returns and payments	£5 each
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Photocopying	5p per side
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Individual support e.g. budgeting, mentoring	£10 per hour
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HMRC returns at the end of financial year	For total number of PA's employed during the year £5 per PA
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If you are still thinking about employing a PA we can support you. Ask for our "Employing a PA" leaflet.

We can also manage your banking and making payments on your behalf	£5 per week (£260 per year)
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